

Executive Forward Plan – October 2007

Date of Decision	Decision	Portfolio	Head of Service	Contact	Committees	Approval of Council Required	Date of Council	Consultation
01/11/2007	Revenue and capital budget quarterly monitoring reports - 2nd Quarter 2007/8	Finance, Revenues and Support Services	Financial Services	Donna Parham, Head of Finance 01935 462320	District Executive	No		To consider the latest budget monitoring reports.
01/11/2007	Capital Programme - Proposed Schemes for inclusion in 2008/09 Programme	Finance, Revenues and Support Services	Financial Services	Donna Parham, Head of Finance 01935 462320	District Executive	No		The Scrutiny Committee will be consulted as part of the development of the Capital Programme
01/11/2007	To introduce the draft Data Quality Strategy for South Somerset District Council	Leader of the Council	Assistant Chief Executive	Rina Singh, Assistant Chief Executive 01935 462010	District Executive	No		This report asks the District Executive to approve the Data Quality Strategy
01/11/2007	To agree Quality Parish Charter for consultation	Leader of the Council	Head of Legal & Democratic Services	Ian Clarke, Head of Legal & Democratic Services 01935 462184	District Executive	No		This report will ask District Executive to agree a draft charter for consultation with parish councils in accordance with the Quality Parish Scheme.
01/11/2007	Report back on the Scrutiny Call In of the decision on Yeovil Public Conveniences	Environment and Property	Corporate Director (Environment)	Vega Sturgess, Corporate Director (Environment) 01935 462200	District Executive	No		This report asks the District Executive to re-consider its decision on the Yeovil public conveniences. The call in report was considered by the Scrutiny Committee on 11th September.

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01/11/2007	Yeovil Innovation Centre – update report when the conversion contract is let	Economic Development, Planning and Transport	Corporate Director (Economic Vitality)	Andy Foyne, Head of Economic Development, Planning & Transport 01935 462650	District Executive	No		At its meeting on 2nd August the Executive agreed the principles of Governance arrangements for the Yeovil Innovation Centre and asked that an update report be submitted when the conversion contract was let.
06/12/2007	Report back on provision of public conveniences in Yeovil	Environment and Property	Head of Engineering & Property	Brian Tufton, Head of Engineering & Property 01935 462220	District Executive	No		At its meeting on 2nd August 2007 the District Executive strongly re-affirmed its support for the provision of two modern, effective and appropriately placed public toilet facilities in Yeovil Town Centre. It supported the Town Council's bid to the County Area Working Panel for £50,000 and requested officers to immediately start work with Yeovil Town Council to review the short and long term provision of toilet facilities in the town, with the outcome to be reported back to the District Executive within four months.
06/12/2007	To consider initial recommendations on revenue budget for 2008/9 and Medium Term Financial Plan	Finance, Revenues and Support Services	Financial Services	Donna Parham, Head of Finance 01935 462320	District Executive	No		The Scrutiny Committee will be consulted as part of the preparation of the budget. Appropriate public consultation will also take place.
06/12/2007	Progress Report on the Lufton 2000 Joint Venture	Economic Development, Planning and Transport	Corporate Director (Economic Vitality)	Mark Pollock, Corporate Director (Economic Vitality) 01935 462401	District Executive	No		Progress report on this project.
06/12/2007	Update report on Lufton 2000 Joint Venture	Economic Development, Planning and Transport	Corporate Director (Economic Vitality)	Mark Pollock, Corporate Director (Economic Vitality) 01935 462401	District Executive	No		Information report to update District Executive on this Venture

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06/12/2007	To adopt a County Wide Air Quality Strategy	Housing, Environmental Health and Inclusion	Head of Environmental Health & Community Protection	Laurence Willis, Head of Environmental Health & Community Protection 01935 462428	District Executive	No		This report will propose a County Wide Air Quality Strategy and is being developed in consultation with other district councils.
06/12/2007	Revisions to Council Disciplinary Procedures	Finance, Revenues and Support Services	Assistant Chief Executive	Mike Holliday, HR & Performance Manager 01935 462637	District Executive	Yes	13/12/07	Review of the Council's Disciplinary Policy.
03/01/2008	Revenue Budget 2008/09 - Medium Term Financial Strategy/ Plan and Revised Capital Programme Update	Finance, Revenues and Support Services	Financial Services	Donna Parham, Head of Finance 01935 462320	District Executive	No		Update on preparation of budgets for following year.
07/02/2008	To agree the Council's Treasury Management Strategy and Investment Policy 2008/09	Finance, Revenues and Support Services	Financial Services	Donna Parham, Head of Finance 01935 462320	District Executive	Yes	21/02/08	The decision on the Council's Financial Strategy has to be taken by the full Council.
07/02/2008	Revenue and capital budget quarterly monitoring reports - 3rd Quarter 2007/8	Finance, Revenues and Support Services	Financial Services	Donna Parham, Head of Finance 01935 462320	District Executive	No		Regular monitoring report.

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07/02/2008	To agree the level of Council Tax for 2008/9	Leader of the Council	Financial Services	Donna Parham, Head of Finance 01935 462320	District Executive	Yes	21/02/08	The District Executive recommends the level of Council Tax as part of its budget report for next year. The full Council agrees the level of Council Tax for South Somerset and the final bills for households including precepts levied by the County Council, police, fire service and parish councils.
07/02/2008	Revenue Budget 2008/09 - Medium Term Financial Strategy/ Plan and Revised Capital Programme	Finance, Revenues and Support Services	Financial Services	Donna Parham, Head of Finance 01935 462320	District Executive	Yes		This report will include recommendations on the Council's Revenue and Capital Budgets which are also considered by the Scrutiny Committee. The budgets are required to be approved by the full Council
tbc	To receive a report on Procurement and savings targets	Finance, Revenues and Support Services	Assistant Chief Executive	Gary Russ, Procurement Manager 01935 462076	District Executive	No		Update report requested by the District Executive when considering the revenue budget outturn report for 2006/7.
tbc	Proposal to indemnify members/ officers as a consequence of a change on the legal position in respect of serving on outside bodies	Finance, Revenues and Support Services	Head of Legal & Democratic Services	Ian Clarke, Head of Legal & Democratic Services 01935 462184	District Executive	No		Reports on members on outside bodies, including new guidance for members, have been considered by the Health and Housing Policy Panel and the Standards Committee. The new guidance will also be reported to full Council on 18th May.
tbc	To approve the final draft of the Sustainable Community Strategy	Leader of the Council	Area Development (East)	Helen Rutter, Head of Area Development (East) 01963 435012	District Executive	Yes		The Local Strategic Partnership develop the strategy in consultation with a wide cross section of community groups, and partnerships. As of May 2007 the draft document is about to go for consultation and the outcome will be reported to members towards the end of 2007 - date to be confirmed.

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tbc	Outcome of consultation on Changes to Street Trading Policy and approval of finalised policy	Housing, Environmental Health and Inclusion	Head of Environmental Health & Community Protection	Julia Bradburn, Licensing Team Leader 01935 462113	District Executive	Yes		The District Executive agreed that public notice be given of the new Street Trading Policy - allowing street trading throughout the district - and the Licensing Committee has been consulted. The final decision on the adoption of the legislation will be taken by the full Council
tbc	Update report on the Housing Options IT System with details of any implications arising from the project.	Housing, Environmental Health and Inclusion	Head of Housing & Welfare	Colin McDonald, Head of Housing & Welfare 01935 462941	District Executive	No		The ICT Funding Committee in May 2007 agreed that contract for the Housing IT system be proceeded with in partnership with all, or three, of the following local authorities: Sedgemoor, Mendip, Taunton Deane and West Somerset. It also agreed the funding and asked for an update report to District Executive.